Preschool Programs

For ages 2.5–5

Check the Program and frequency you would like to register for.

Tiny Tot Time 6am–10am

_____ Weekly $42 /$37 Prattville Member Discount

_____ Daily $14/$12 Prattville Member Discount

(please circle): M T W Th F

Y-Learning 10am–2pm

_____ Weekly $59/ $54 Prattville Member Discount

_____ Daily $22/$17 Prattville Member Discount

(please circle): M T W Th F

Preschool Enrichment 2pm–6pm

_____Weekly $49/ $44 Prattville Member Discount

_____Daily $17/$14 Prattville Member Discount

(please circle): M T W Th F

- **One time $75 registration Fee per Child**
- **Yearly $20 Supply fee**

Child #1 Information Pin Number: _____

Camper's Name: _____ Preferred Name: _____
(First) (Middle) (Last)

Age: _____ Birthday: _____/_____/_____ Gender: Male Female Race: _____

Allergies/Additional Information: Please list any allergies your child may have, medications your child is currently taking, dietary restrictions, etc. or any other information we should know about your child. If your child requires medication to be administered during before or after school, please fill out a medication form.

_____

Special Needs: Does your child have any special needs our staff should be aware of?

_____

Legal Guardian #1 Information Relationship to child: _____

Name: _____ Birthday: _____/_____/_____ Gender: Male Female
(First) (Middle) (Last)

Race: _____ Address: _____
(Street) (City) (State) (Zip)

Cell Phone: (_____) _____ - _____ Email Address: _____

Legal Guardian #2 Information Relationship to child: _____

Name: _____ Birthday: _____/_____/_____ Gender: Male Female
(First) (Middle) (Last)

Race: _____ Address: _____
(Street) (City) (State) (Zip)

Cell Phone: (_____) _____ - _____ Email Address: _____

Emergency/Authorized Pick Up Information Please use legal name as listed on driver's license or ID card

Name: _____ Relationship: _____ Phone Number (_____) _____ - _____

Name: _____ Relationship: _____ Phone Number (_____) _____ - _____

Name: _____ Relationship: _____ Phone Number (_____) _____ - _____

Name: _____ Relationship: _____ Phone Number (_____) _____ - _____

Name: _____ Relationship: _____ Phone Number (_____) _____ - _____

Participation Waiver

Participants specifically assume all risks of injury arising out of his/her presence on the premises of the Young Men's Christian Association (the "YMCA"), the use of its equipment or facilities and the participation in its activities, whether on its premises or at another location, and for myself and my heirs and assigns hereby waive, release and agree to hold free from all claims for damages the YMCA and its officers, directors, members, employees or agents. I understand the risks and dangers involved in participating in the programs and activities of the YMCA. My child is physically capable of participating in such programs. If my child is signed up for preschool programs that are consecutive, I give permission for a YMCA staff member to sign my child out of one program and transport them to the next program and sign them into that program. The YMCA Preschool is not licensed by the Alabama Department of Human Resources.

Guardian Signature: _____ Date: _____

Photograph & Video Release

I hereby consent to and authorize the use and reproduction of any and all photographs or video footage taken of my child for YMCA promotional purposes, including web site use. I understand that I receive no reimbursement for allowing my child's photo to be taken or for the use of the photo or video.

Guardian Signature: _____ Date: _____

Cancellation Policy

I understand that the Prattville YMCA has a ONE WEEK written cancellation policy. I must submit this request to the Preschool Director in the form of a written note or email. I understand that verbal withdrawals will not be accepted. Cancellations can be emailed to sthornton@prattvilleymca.org.

Guardian Signature: _____ Date: _____

Prattville YMCA Draft Authorization

A new Draft Authorization form MUST be completed with every program registration

Credit/Debit Card Account

Name (as it appears on card) _____

Card Type: Master Card Visa American Express Discover

Card Number _____ Expiration Date _____/_____

Security Code _____ Billing Zip Code_____

OR

Name (as it appears on account) _____

Bank Routing Number: _____ Bank Account Number: _____

Weekly Total $_____

Draft and Attendance Agreement

_____ I agree to pay the YMCA $_____ per week for my child(ren) to participate in the Prattville YMCA Program and the yearly $20 supply fee.

_____ I understand that this draft will remain in effect until I cancel in writing two weeks in advance of the weekly Friday draft. If I do not provide a two week notice in writing, I am required to pay for that week's fee.

_____ I understand that the Program will draft on the Friday due dates.

_____ I understand there is an additional fee of $40.00 for any returned program payment.

_____ Pickup after 6:00 p.m. will result in late fee of $10.00 per child for the first 10 minuets (6:01-6:10) and an additional $1 per minute per child. If a child is picked up late 3 times without prior notice, the child will not be allowed to continue in the program.

_____ I understand I must provide written notice to the Preschool Director of any changes related to payment information. I am responsible for that payment and any late fees or service charges that may apply.

_____ I hereby authorize the Prattville YMCA to charge the credit/debit card listed on this form for the amount(s) indicated above on each due date.

_____ I certify that I have received and read the handbook, that all the above information is true and that I will notify the YMCA staff of any changes. I understand that I am responsible for the registration and miscellaneous fees when applicable.

Guardian Signature: _____ Date: _____

YMCA Behavior Management Procedures

Philosophy

The YMCA strives to maintain a positive approach to managing children's behavior at all times. "Discipline" is the process of teaching self-control and the ability to live within limitations and agreed upon guidelines. Expected behavior guidelines are established by the staff and children at each program center. Positive behavior is self-rewarding and allows for program activities to occur. When children choose to behave outside of the guidelines, some consequence is required to avoid future problems. The overall safety of all children in the program is our highest priority.

The Process

As mentioned above , when positive behavior is displayed, the consequences are participation and enjoyment of planned activities. In case of negative or inappropriate behavior, the following process will be employed.

1. Reasoning: Every effort will be made to help the child understand the inappropriateness of his or her actions and agree to an alternate form of behavior.

2. Removal from the Specific Activity: When reasoning has been pursued and behavior has not changed, removing the child from the activity involved for an appropriate amount of time is necessary (one minute per age of child).

3. Child/Director Conference: When the teacher is not successful in correcting behavior, the Preschool Director will be consulted and may decide on longer or stricter consequences if necessary.

4. Parent Conference: If the parent needs to be formally involved in the process, specific changes in behavior will be requested, with specific consequences.

Removal from Program for Inappropriate Behavior

If the above process has not resulted in corrected behavior, the family will be asked to remove the child from the program.

The safety of the child is the highest priority for setting behavior management procedures.

1. When a child has a serious discipline problem (on any ONE occasion), the parent may be called by staff and asked to pick up the child within one hour of the call. (Bullying, biting, or injuring another child or staff member is a serious discipline problem.)

2. Should it be determined by the Childcare Director that a child poses a serious discipline problem; the child may be suspended from the program for a period of 1-5 days or **may be removed form the program entirely.**

A disciplinary problem is defined as one in which a child is hampering the smooth flow of the program by either requiring constant one-on-one attention; is inflicting physical or emotional harm on other children; is physically and/or verbally abusing staff or is otherwise unable to conform to the rules and guidelines of the Program.

Guardian Signature: _____ Date: _____